

**OUACHITA TECHNICAL COLLEGE
BUSINESS INFORMATION TECHNOLOGY
DEGREE PLAN**

**Technical Certificate
Management**

Name _____ System ID _____

Advisor _____

Semester	Grade	Course Number	Course Name	Prerequisite(s)
_____	_____	MGMT 1113	Principles of Management	
_____	_____	BOIS 1113	Business Calculator Applications	Basic Math
_____	_____	DATA 1123	Fundamentals of Information Technology	Pass Keyboarding Entrance Exam
_____	_____	DATA 1213	Word Processing	Beginning Keyboarding OR Pass Keyboarding Entrance Exam
_____	_____	MGMT 1123	Supervisory Management	Principles of Management
_____	_____	MGMT 2013	Human Resource Management	
_____	_____	DATA 1243	Spreadsheet Applications	Fundamentals of Info Tech
_____	_____	DATA 1233	Database Management	Fundamentals of Info Tech
_____	_____	ENGL 1113	Composition I	Basic Writing
Choose one of the following:				
_____	_____	MATH 1023	Intermediate Algebra	Basic Algebra
_____	_____	MATH 1123	Business Math (does not transfer)	Basic Algebra